



## Ansys Standard Business Practices

At Ansys, we are committed to conducting business with the highest standards of ethical conduct and in compliance with applicable laws, rules and regulations. We believe that our business partners play a key role in our continued growth and success.

Our global reach is a testament to the trust our customers have in us. We value our customer relationships and work diligently to continuously improve them, which is why ethical conduct, honesty and transparency are the principles underlying our customer interactions.

Please review these business practices carefully and give a copy of this document to any of your associates with a need to know.

If you believe that an Ansys employee or business partner has engaged in some type of unethical behavior, you should immediately report the concern to the Ansys Ethics Line.

The Ansys Ethics Line is a 24/7, toll-free ethics hotline that is hosted by an independent third-party service provider and is available to all Ansys employees, customers, suppliers, contractors, and other business associates.

The Ansys Ethics Line is available anywhere in the world:

- By telephone using a special toll-free number based on the country from which you are calling. In the United States and Canada, call **1.855.729.0134**. International phone numbers are listed on <http://www.ansys.ethicspoint.com>.
- By web available at <http://www.ansys.ethicspoint.com>.

In addition to the resources listed above, you may also ask questions, raise concerns, or make reports of suspected compliance violations by contacting the Ethics & Compliance team within the Ansys Legal Department as follows:

- Mail: ANSYS, Inc., Attn: Compliance Manager, 2600 Ansys Drive, Canonsburg, PA 15317
- Email: [compliance@ansys.com](mailto:compliance@ansys.com)

Because we value our relationships with our business partners, Ansys also believes that our business relationships should be based upon clear written agreements. Ansys does not do business based upon verbal agreements, side letters, or email exchanges. We use formal written agreements:

- so that each party has a clear understanding of its rights and obligations;
- to ensure that the objectives of the relationship are fulfilled;
- to avoid conflicts with our business partners; and
- to keep business relationships on a professional basis.

Ansys abides by the terms of the written agreements it enters into and requires that its business partners do the same. Consequently, only an authorized employee at Ansys may enter into an agreement or modify or amend existing agreements. If you have any questions regarding our business practices, please contact the Ansys Legal Department.